

## **Minutes of the Judiciary and Law Enforcement Committee - October 17, 2003**

The meeting was called to order at 8:36 a.m. by Chair Stamsta.

**Present:** Chair Duane Stamsta, County Board Supervisors Kathleen Cummings, Joseph LaPorte, William Mitchell, David Swan, Keith Harenda (arrived at 8:37 a.m.), Mareth Kipp (departed at 11:56 a.m.)

**Staff Present:** Legislative Policy Advisor Dave Krahn, Legis. Associate Sandra Meisenheimer

**Also Present:** Clerk of Courts Carolyn Evenson, Business Mgr. Bob Snow, District Attorney Paul Bucher, Deputy DA Mike Bundy, Victims/Witness Coordinator Jen Miller, Office Services Coordinator Dani Danielski, Sheriff Deputy Inspector Steve Marks, Medical Examiner Dr. Lynda Biedrzycki, Sr. Financial Analyst Mike Baniel

### **Approve Minutes of October 3, 2003**

**Motion:** LaPorte moved, second by Mitchell, to approve the minutes of 10/3/03 with one minor correction by Mitchell. **Motion carried 6 – 0.**

Harenda arrived at the meeting at 8:37 a.m.

### **Correspondence**

Stamsta said all supervisors received a letter from Chief Robert A. Douglas, Vice President of the Waukesha County Police Chief's Assn., asking for support to continue the funding for a recently created specialized computer and technology related crimes investigation unit, which is being eliminated under County Executive Finley's budget proposal.

### **Executive Committee Report**

Stamsta reviewed items that were discussed and/or considered at the last meeting on 10/13/04.

### **Future Meeting Dates**

Stamsta said the next two meetings are scheduled for October 31 and November 14, 2004

### **Review and Discuss the 2004 Operating Budget for which the Committee Has Budget and Policy Oversight**

#### ***Circuit Court Services:***

Evenson and Snow were present to discuss the Circuit Courts Services budget as outlined in the budget book and which includes the mission, financial summary, position summary, and current and proposed capital projects. Total expenditures for 2004 are \$8,448,252 and total revenues are \$4,236,000 for a tax levy increase of \$127,869 or 3.1%. The budget is 50% funded by the State and overall the court tax levy is approximately 5% of the entire county budget. The position summary shows a decrease of 1.20 FTE positions for a total of 106.05 being budgeted for 2004. Evenson stated the bulk of their expenditures are non-discretionary. What is ordered in court (psychological exam, GAL, etc.) they have no control over. Also, like other departments their expenditures have increased due to a 16% increase in health insurance. Baniel said there is an increase of \$41,400 for bailiff and transportation charges throughout the budget. In the Sheriff's budget this is detailed on Page 92 – Court Security for bailiff charges and on Page 96 – General Patrol for transportation charges.

Evenson continued with a review of departmental objectives for 2004 for the Clerk of Circuit Court Office (16). Snow reviewed departmental objectives for the Juvenile Court Office (7), Court Commissioners Office and Family Court Counseling Services (3), and Register in Probate (8). Evenson and Snow continued on with the individual divisions under Clerk of Courts -- Administrative Services, Criminal Traffic, Family, and Civil. They also covered Juvenile Court,

Family Court Counseling, Court Commissioners, and Register in Probate. The following areas were reviewed: staffing, financial summaries, program highlights, and activities as detailed in the budget book.

**Motion:** Kipp moved, second by Cummings, to tentatively approve the 2004 Circuit Court Services operating budget. **Motion carried 7 – 0.**

**Future Agenda Items**

- Status Update on the Self-Help Center
- Report on Metro Drug Unit
- Status Update on the Justice Facility Project – Phase I (200108)

***District Attorney:***

Bucher, Bundy, Danielski and J.Miller were present to discuss the District Attorney's budget as outlined in the budget book and includes the mission, financial summary, position summary, and current and proposed capital projects. Total expenditures for 2004 are \$2,044,594 and total revenues are \$501,723 for a tax levy decrease of \$43,985 or 2.8%. The position summary shows a decrease of 1.06 FTE positions for a total of 31.87 being budgeted for 2004. Bucher reviewed the departmental objectives for his office. He said he had requested that No. 2 regarding PROTECT, a State case management system, be deleted because he doesn't believe it will be installed in 2004. He indicated that they will continue the preparation, but he doesn't see any transition to PROTECT.

**Motion:** Cummings moved, second by LaPorte, to amend No. 2 on Page 66 at beginning to say "Continue to prepare for the transition" and delete "Prepare for and begin the transition." **Motion carried 7 – 0.**

Bucher reviewed the departmental strategic achievements (10) from 7/01/02 to 6/30/03. Swan asked what do you see as your main objectives in 2004. Bucher replied "surviving." They are not encouraged to begin new programs, grants are difficult to obtain, and the county is reluctant to accept grants. Their workload has increased and resources are diminished to the point of surviving and maintaining the staff that they have.

Bucher reviewed the Prosecution fund. He stated there could be significant changes depending upon what the state decides to do. If prosecutors are removed, it could be devastating to his office. Bucher also reviewed the Administrative Services fund. He continued with the drug prosecutor. Baniel passed out a draft amendment (see attached), which will free up the funding dollars from the Byrne grant in order to continue funding the drug prosecutor.

**Motion:** LaPorte moved, second by Harenda, to amend the District Attorney budget in the Prosecution program by increasing Operating Expenses by \$54,473 for expenditures to pay the State for an Assistant District Attorney-Special Drug Prosecutor position and increase Interdepartmental Revenues by \$54,473 to reflect the receipt of revenue from the Sheriff Department to fund the drug prosecutor position. **Motion carried 7 – 0.**

J.Miller reviewed the Victim/Witness and VOCA Grant Program funds. She stated the same goes for these funds in that they are just trying to maintain. J.Miller distributed a packet on what the Victim/Witness and VOCA Grant programs do to help crime victims.

Kipp left the meeting at 11:56 a.m.

Bucher went on to explain what has happened with the Computer Services Coordinator position in his office and the fact that it is being eliminated. Bucher said this is not the cost saving measure that it is being made out to be. Bucher added that he is not asking for additional resources or additional money.

**Motion:** Harenda moved, second by LaPorte, to approve the funding of the Computer Services Coordinator position subject to District Attorney Bucher finding the funding in his budget. **Motion carried 6 – 0.**

**Motion:** Mitchell moved, second by Harenda, to tentatively approve the 2004 District Attorney operating budget as amended. **Motion carried 6 – 0.**

Baniel distributed the amendment (see attached) from the Sheriff Department. Marks was present. This is the companion amendment to the District Attorney's amendment, which was presented earlier.

**Motion:** Cummings moved, second by Harenda, to approve the amendment for the Special Investigations Program. **Motion carried 6 – 0.** The committee recessed at 12:32 p.m. and reconvened at 1:04 p.m.

***Medical Examiner:***

Biedrzycki was present to discuss the Medical Examiner's budget as outlined in the budget book and includes the mission, financial summary, position summary, and current and proposed capital projects. Total expenditures for 2004 are \$1,062,391 and total revenues are \$232,195 for a tax levy increase of \$54,366 or 7.0%. The position summary shows an increase of 0.83 FTE positions for a total budgeted of 10.23 for 2004.

Biedrzycki distributed a budget overview of her office, which she reviewed with the committee. Baniel distributed updated Fees for Services or Copies being proposed to take effect 1/1/04. Biedrzycki continued with a detailed explanation of the justification for the two positions she is requesting -- forensic pathologist and deputy medical examiner.

**Motion:** Cummings moved, second by Swan, to tentatively approve the 2004 Medical Examiner's operating budget including the positions. **Motion carried 5 – 0.**

**Review and Make Recommendations on Any and All Position Requests in the Operating Budgets for which the Committee Has Budget and Policy Oversight**

This item was discussed as part of the operating budgets. Stamsta reviewed all of the new positions as detailed on the attachment (Page 8) of Ordinance 158-O-082. Cummings asked how many new positions in total are there for 2004? Baniel referred to Page 47 of the budget book and said there are 16.54 total regular positions countywide with 8.05 total position equivalents countywide.

**Motion to adjourn:** LaPorte moved, second by Cummings, to adjourn the meeting at 1:55 p.m. **Motion carried 5 – 0.**

Respectfully submitted,

Kathleen M. Cummings  
Secretary

/sm